HORDLEY PARISH COUNCIL

MINUTES of the Annual Meeting of **HORDLEY PARISH COUNCIL** held on Thursday 21 May 2026 at 7:30pm in Hordley & Bagley Village Hall

CHAIRED by: Cllr Bob Thompson

CLERKED by: Rosemary Wood

PARISH COUNCILLORS PRESENT: Cllrs Bob Thompson, Stephen Jones, Nick Bardsley

ALSO PRESENT: County Councillor Robert Jones; Members of the Public (one)

1.26 ELECTION OF CHAIRMAN

In the absence of a Chairman or Vice Chairman, Cllr Thompson chaired item 1.26. It was proposed and seconded that Cllr Thompson be elected as Chairman and he was then duly ELECTED by a majority vote and signed an Acceptance of Office Form.

2.26 ELECTION OF VICE CHAIRMAN

It was RESOLVED to defer the election of a Vice Chairman until the July council meeting.

3.26 APOLOGIES FOR ABSENCE

Apologies for absence received: Cllrs John Tumelty (holiday), Catherine Ford (no reason given)
Apologies also received from ABP representatives.
Absent: Cllr Vicky Kennerley-Bevan

4.26 INTERESTS IN AGENDA ITEMS

a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests).
None

b) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting.
None

c) Any applications for dispensation delivered to the Clerk prior to the meeting.
None

5.26 MINUTES OF MARCH PARISH COUNCIL MEETING

It was RESOLVED to confirm the minutes of the Parish Council meeting held on 19 March 2026 as a true record and the Chairman was instructed to sign the minutes as such.

6.26 PUBLIC PARTICIPATION SESSION

The member of the public had attended a previous meeting and had raised with Cllr Robert Jones the issue of road closure signs being confusing as they were being erected when there were no roadworks taking place. Cllr Jones gave feedback that he had reported this issue and been advised that the problems seemed to be occurring due to separate contractors for the signage and roadworks, and he had raised this as an issue.

7.26 REPORTS RECEIVED AND NOTED:

a) **ABP –** no representatives present, but the following report had been sent to the Clerk: "As I am unable to join the meeting this evening, I thought I would update you on road closures, traffic calming etc. Firstly, we are so pleased the calming gate and new 40 signs have been completed, hopefully this will start to make a difference. From 17th – 19th June Birch Hall junction, Ellesmere to Lower Hordley will be closed for Severn Trent Water. Date to be agreed to resurface the road from Queens Head / Rednal / Hordley / Bagley sometime in August / September".
It was agreed that the Clerk should write to ABP to thank all those involved for their work in getting the traffic calming measures in place.

b) **Shropshire Council elected councillor** – written report NOTED. Cllr Robert Jones reported on Shropshire Council's resurfacing programme, progress of the Local Plan and senior leadership changes at Shropshire Council.

c) **Clerk's report –** written report NOTED

d) **Other reports** – none

The member of the public left the meeting after item 7.26.

8.26 PARISH COUNCIL REPRESENTATION ON OUTSIDE BODIES

It was RESOLVED to nominate the following councillors to represent the Parish Council:

a) SALC North Shropshire Area Committee – Cllr Thompson, with a second nomination deferred until the July meeting.

b) Hordley & Bagley Village Hall – Cllr Jones

c) ABP Liaison Committee – Cllrs Jones and Thompson

d) Other – none

9.26 ANNUAL ARRANGEMENTS

a) **Insurance policy 2026/27** – RESOLVED to proceed with quote from Zurich for premium of £247.82

b) **SALC/NALC affiliation** – RESOLVED to continue membership of SALC and NALC

c) **SLCC membership** – RESOLVED to continue with Clerk's annual membership

d) **Banking** – the following arrangements were reviewed:

(i) Bank mandate – RESOLVED to remove Cllr Beech from the Unity Trust Bank mandate and continue with Cllrs Tumelty, Thompson and Jones, with nomination of a forth signatory to be deferred until the July meeting.

(ii) Bank fees – NOTED the monthly fee of £7 for the Unity Trust Bank account.

(iii) Direct Debits – RESOLVED to continue the direct debits to the ICO for the council's annual data protection registration fee and to Hugo Fox for the council's website.

(iv) Internet banking – RESOLVED to continue with internet banking for the Unity Trust Bank account, with two signatories required to authorise payments.

10.26 FINANCE

a) **Income received** – NOTED:
Shropshire Council, precept 2026/27 (£5,728)

b) **Outstanding Payments** - RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment:

(i) Rosemary Wood, Clerk's net pay May 2026 (£290.60)

(ii) HMRC, income tax May 2026 (£31)

(iii) Rosemary Wood, Clerk's net pay June 2026 (£290.60) (to be paid on 6 June 2026)

(iv) HMRC, income tax June 2026 (£31)

(v) Rosemary Wood, six monthly payment Oct 2025 to Mar 2026 – mileage (£33.48), home work allowance (£31.92) (total £65.40)

(vi) Zurich Municipal, insurance premium 1 June 2026 to 31 May 2027 (£247.82)
(vii) SALC, affiliation fees 2026/27 (£201.65)
(viii) SLCC, Clerk's annual membership 2026/27 (pro rata with West Felton Parish Council) (£56)
(ix) Bernard Townson, internal audit fee 2025/26 (£80)

c) **Other income/invoices received after agenda sent out** – none
d) **Year End accounts (as at 31 March 2026)** – RESOLVED to approve the following:
   (i) Receipts and Payments
   (ii) Budget Report
   (iii) Bank Reconciliation
   (iv) Reserves Statement
   (v) Explanation of variances

11.26 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2025/26 PART 2

a) **Annual Internal Audit Report and written report** – the report was considered and it was NOTED that the auditor did not make any recommendations to implement.
b) **Annual Governance Statement (Section 1)** – Having considered the Internal Auditor's report, it was RESOLVED to complete positively the Annual Governance Statement and the Chairman and Clerk were authorised to sign it.
c) **Accounting Statements (Section 2)** (as prepared and signed by the Responsible Financial Officer) – It was RESOLVED to approve the Accounting Statements and the Chairman was authorised to sign them.
d) **Certificate of Exemption** – RESOLVED to approve the Certificate of Exemption and authorise the signing of it by the Responsible Financial Officer and the Chairman, for submission to the external auditor.
e) **Internal Auditor 2026/27** – RESOLVED to appoint Bernard Townson as internal auditor for 2026/27.
f) **Notice of Electors' Rights** – The Clerk informed the Council of her intention to display the Notice of Electors' Rights, to commence on Wednesday 3 June 2026 and end on Tuesday 14 July 2026.

12.26 PLANNING MATTERS

a) **Planning Applications notified by Shropshire Council** – the following was considered:
Ref: 26/01649/FUL (validated 5 May 2026)
Address: Rakes House, Bagley, Ellesmere, SY12 9BU
Proposal: Erection of two storey rear extension
RESOLVED to submit a comment supporting the application.
b) **Planning application comments submitted under delegated power** – NOTED:
   (i) Ref: 26/01103/FUL (validated: 23/03/2026)
   Address: Honeysuckle Cottage, Bagley, Ellesmere, Shropshire, SY12 9BP
   Proposal: Erection of single storey rear and side extensions, internal alterations and garage conversion with all associated works
   Comment (submitted 21 April 2026): The Parish Council supports the application. The material proposed matches those of the current building and we cannot see any detrimental impact to properties in close proximity. We view this as an overall improvement to the current property and so support this application.
   (ii) Ref: 26/01131/FUL (validated: 8/4/2026)
   Address: The Hollies, Bagley, Ellesmere, Shropshire, SY12 9BZ
   Proposal: Proposed replacement stable, horsebox and machinery storage facilities.
   Comment: The Parish Council considers that the scale of the proposed development and materials to be used work well, and has no objection to the application.
c) **Planning Decisions** – the following decisions were NOTED:

(i) Ref: 25/01250/FUL (validated: 7/05/2025)
Address: Rednal Airfield, Rednal, West Felton
Proposal: Construction and installation of a Battery Energy Storage System (BESS), with access, associated infrastructure, landscape and ecological enhancements.
Decision: Grant Permission

(ii) Ref: 26/01131/FUL (validated: 8/4/2026)
Address: The Hollies, Bagley, Ellesmere, Shropshire, SY12 9BZ
Proposal: Proposed replacement stable, horsebox and machinery storage facilities.
Decision: Grant Permission

d) Planning Correspondence or Decisions received after agenda sent out – the following decision was NOTED:
Ref: 26/01103/FUL (validated: 23/03/2026)
Address: Honeysuckle Cottage, Bagley, Ellesmere, Shropshire, SY12 9BP
Proposal: Erection of single storey rear and side extensions, internal alterations and garage conversion with all associated works
Decision: Grant Permission

13.26 POLICIES & PROCEDURES

The following were reviewed:

a) Standing Orders – RESOLVED that no amendments required
b) Financial Regulations - RESOLVED that no amendments required
c) Code of Conduct - RESOLVED that no amendments required
d) Risk Management Policy - RESOLVED that no amendments required
e) Scheme of Delegation - RESOLVED that no amendments required
f) Action Plan – updates were agreed and RESOLVED to approve
g) Defibrillator logs (2025/26) – NOTED that the defibrillator log kept in the village hall had only been completed up until July 2025. The Clerk was asked to make enquiries with the volunteer who checks the defibrillator.

14.26 CASUAL VACANCY

It was NOTED that a casual vacancy had arisen following the resignation of Cllr Frank Beech on 11 May 2026, and that a Notice of Casual Vacancy had been published.

15.26 ORDINARY MEETINGS OF THE PARISH COUNCIL 2026/27

It was **RESOLVED** to hold meetings for the period June 2026 to May 2027 on the following dates: 16 July 2026, 17 September 2026, 19 November 2026, 21 January 2027, 18 March 2027, 20 May 2027

Meeting closed: 8:40pm

Chairman's Signature: ***J Tumelty*** **Dated:** ***19 November 2026***