

HORDLEY PARISH COUNCIL

MINUTES of a Meeting of **HORDLEY PARISH COUNCIL** held on Thursday 19 March 2026 at 7:45pm in Hordley & Bagley Village Hall

CHAired by: Cllr Frank Beech

CLERKED by: Rosemary Wood

PARISH COUNCILLORS PRESENT: Cllrs Frank Beech, Catherine Ford, Nick Bardsley, Vicky Kennerley-Bevan, John Tumelty, Bob Thompson, Stephen Jones

ALSO PRESENT: County Councillor Robert Jones; Members of the Public (one)

68.25 APOLOGIES FOR ABSENCE

Apologies for absence received: Cllr Nick Bardsley (health reasons)
Apologies also received from ABP representatives.

69.25 INTERESTS IN AGENDA ITEMS

- a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests).
None
- b) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting.
None
- c) Any applications for dispensation delivered to the Clerk prior to the meeting.
None

70.25 MINUTES OF JANUARY PARISH COUNCIL MEETING

It was RESOLVED to confirm the minutes of the Parish Council meeting held on 15 January 2026 as a true record and the Chairman was instructed to sign the minutes as such.

71.25 PUBLIC PARTICIPATION SESSION

The member of the public present did not wish to speak.

72.25 REPORTS RECEIVED AND NOTED:

- a) **ABP** – no representatives present, but the Clerk had received a report that ABP had met with Andy Moreton of Shropshire Council on 11 March and he had confirmed that the traffic calming scheme will start May/June. ABP had also advised of a road closure from 17 to 19 June from Birch Hall junction, Ellesmere to Lower Hordley (Severn Trent).
- b) **Shropshire Council elected councillor** – written report NOTED. Cllr Robert Jones reported on Shropshire Council's difficult budget, government financial support approved, a rise in council tax, the formal decision to cancel North West Relief road and a pothole update. He also answered members' questions.
- c) **Clerk's report** – written report NOTED

- d) **Other reports** – Cllr Tumelty gave a report of a SALC North Shropshire Area Committee meeting that he had attended.

73.25 FINANCE

- a) **Income received** – none
- b) **Outstanding Payments** - RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment:
- (i) Rosemary Wood, Clerk's net pay March 2026 (£298.80)
 - (ii) HMRC, income tax March 2026 (£22.80)
 - (iii) Hordley & Bagley Village Hall, hire of hall 2025/26 (£150)
 - (iv) West Felton Parish Council, use of scanner/ink/copier paper 2025/26 (£20)
- c) **April payroll** – RESOLVED to authorise Cllrs Tumelty, Beech and Thompson to authorise April payroll payments for the Clerk's salary and HMRC income tax.
- d) **Unity Bank service charge** - the following debits were NOTED:
- (i) Unity Bank, service charge of £6 for Dec 2025 debited 31 Jan 2026
 - (ii) Unity Bank, service charge of £6 for Jan 2026 debited 28 Feb 2026
- e) **Other income/invoices received after agenda sent out** – none

74.25 PLANNING MATTERS

- a) **Planning Applications notified by Shropshire Council** - none
- b) **Planning Decisions** – the following decision was NOTED:
Ref: 25/04789/FUL (validated 18 December 2025)
Address: Rakes House, Bagley, Ellesmere, SY12 9BU
Proposal: Two storey rear extension
Decision: Refuse
- c) **Planning Correspondence or Decisions received after agenda sent out** - none

75.25 TETCHILL BROOK

Members considered and NOTED a report received from Cllr Ros Swanston providing an update on work being carried out towards clearance of the Tetchill Brook. It was noted that there is evidence, in the form of sink holes in a culverted section of the brook in Hordley in a field before the brook passes under a road, but it is not clear whether this is in the older or newer culverted pipework. It was suggested in the report that the Parish Council may consider contacting Shropshire Council to request that they check the culvert under the road. RESOLVED to submit the suggested request to Shropshire Council with a copy of the report (with Cllr Swanston's consent).

76.25 COUNCIL OWNED DOMAIN AND .GOV.UK EMAILS

- a) **Council owned domain** – NOTED that HugoFox has completed the request for a council owned domain hordley-pc.gov.uk
- b) **Motion to rescind a resolution** - RESOLVED to approve a motion proposed by four members to rescind a resolution to secure .gov.uk emails for the clerk and all councillors through HugoFox (part of item 62.25(b), 15 January 2026) due to availability of a much more affordable package from an alternative provider
- c) **Clerk and councillor .gov.uk emails** – RESOLVED to proceed with securing .gov.uk emails for the Clerk and all councillors through Cloud Next at an annual fee of £49.99 & VAT.

77.25 POLICIES & PROCEDURES

- a) **IT Policy** – RESOLVED to adopt
- b) **Accessibility Statement** – RESOLVED to adopt
- c) **Risk Assessment** – reviewed. RESOLVED that no amendments required.
- d) **Register of Assets** – reviewed. RESOLVED that no amendments required.
- e) **Pensions Regulator** – NOTED submission of a re-declaration to the Pensions Regulator.

Cllr Jones left the meeting during item 77.25(b) and did not return.

78.25 NEXT MEETING

It was **NOTED** that the Annual Meeting of the Parish Council is to be held on Thursday 21 May 2026 at 7:30pm in Hordley & Bagley Village Hall.

Meeting closed: 8:55pm

Chairman's Signature:

Dated:

DRAFT