

HORDLEY PARISH COUNCIL

MINUTES of the Annual Meeting of HORDLEY PARISH COUNCIL held on Thursday 18 May 2023 at 7:30pm in Hordley Village Hall

CHAired by: Cllr Frank Beech

CLERKED by: Rosemary Wood

PARISH COUNCILLORS PRESENT: Cllrs Frank Beech, John Tumelty, Robert Thompson, Chris Marland (from item 7.23)

ALSO PRESENT: Members of the Public (one)

1.23	ELECTION OF A CHAIRMAN It was proposed and seconded that Cllr Beech be elected as Chairman and he was then duly ELECTED by a majority vote and signed an Acceptance of Office Form.
2.23	ELECTION OF A VICE CHAIRMAN It was proposed and seconded that Cllr Holding be elected as Vice Chairman and she was then duly ELECTED by a majority vote and it was RESOLVED to permit Cllr Holding a delay in signing her Acceptance of Office Form.
3.23	APOLOGIES FOR ABSENCE Apologies for absence received: Cllr Derek Clifford (visiting family), Cara Holding (unwell) Apologies also received from County Councillor Nick Bardsley and ABP representatives.
4.23	INTERESTS IN AGENDA ITEMS a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). None b) To consider any applications for dispensation delivered to the Clerk prior to the meeting. None c) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. None
5.23	CASUAL VACANCIES It was NOTED that following publication on 16 March 2023 of a notice of casual vacancy (following the resignation of Cllr David Treloar) no request was made to hold an election, so the council is requested to fill the vacancy, as soon as practicable, by the co-option of a person eligible for membership of the council.
6.23	CO-OPTION ONTO THE COUNCIL One application for co-option had been received and was considered. It was RESOLVED to co-opt the applicant Chris Marland onto the council. Cllr Marland then signed a Declaration of Office and reported that he had no interests to declare in accordance with item 4.23.
7.23	MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16 MARCH 2023 It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign the minutes as such.
8.23	PUBLIC PARTICIPATION SESSION – <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the member of the public consented to this.</i> A resident of Lower Hordley expressed concern and distress over the traffic movements to and from ABP; in particular the volume of traffic 24/7 including during the night, speeding and reckless driving which

	<p>endangered other road users and ruined the countryside, damage to verges and bollards. She expressed frustration that ABP was permitted to expand which she believed to be totally inappropriate in the open countryside. Cllr Beech gave the background to the ABP Liaison Committee, explained that the parish council had fiercely opposed the expansion but that the parish council has no power over such matters and Shropshire Council is responsible. He advised of measures taken over the years to improve matters and of the speed mitigation measures currently being implemented and that he would take the resident's concerns to the next ABP Liaison Committee meeting. The resident asked to be advised of the response from ABP to her concerns.</p>
9.23	<p>PARISH COUNCIL REPRESENTATION ON OUTSIDE BODIES</p> <p>It was RESOLVED to nominate the following councillors to represent the Parish Council:</p> <ul style="list-style-type: none"> a) SALC North Shropshire Area Committee – Cllr Thompson b) Hordley & Bagley Village Hall – Cllr Holding c) ABP Liaison Committee – Cllrs Beech and Marland d) Helicopter Noise Liaison Group – Cllr John Tumelty e) Other – none
10.23	<p>REPORTS RECEIVED AND NOTED:</p> <ul style="list-style-type: none"> a) ABP – no representatives present b) Shropshire Council elected councillor – written report NOTED c) Clerk's report – written report NOTED d) Other reports: <ul style="list-style-type: none"> (i) <u>Speed mitigation measures</u> - Cllr Beech reported that he had met with an engineer from WSP to discuss implementation of the planned speed mitigation measures (ii) <u>SALC North Shropshire Area Committee</u> - written report from Cllr Thompson NOTED
11.23	<p>YEAR END FINANCE/ANNUAL ARRANGEMENTS</p> <ul style="list-style-type: none"> a) Annual Arrangements: <ul style="list-style-type: none"> (i) Insurance policy – RESOLVED to proceed with quote from Zurich for premium of £240.77 (ii) SALC/NALC affiliation – RESOLVED to continue membership of SALC and NALC (iii) SLCC membership – RESOLVED to continue with Clerk's annual membership b) Banking – the following arrangements were reviewed: <ul style="list-style-type: none"> (i) Cheque signatories - RESOLVED that Cllrs Clifford and Beech continue as signatories with Lloyds Bank and that Cllr Treloar be replaced with Cllr Holding (ii) Direct Debits – RESOLVED to continue the direct debit to the ICO for the council's annual data protection registration fee. c) Year End 2022/23 Finance – RESOLVED to approve the following: <ul style="list-style-type: none"> (i) Bank Reconciliation (ii) Receipts and Payments account (iii) Budget Report (iv) Reserves Statement d) s137 Local Government Act 1972 – total payments of £0 for 2022/23 NOTED
12.23	<p>ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2022/23 PART 2</p> <ul style="list-style-type: none"> a) Annual Internal Audit Report and written report – the report was considered and NOTED. b) Annual Governance Statement (Section 1) – Having considered the Internal Auditor's report, it was RESOLVED to complete positively the Annual Governance Statement and the Chairman and Clerk were authorised to sign it. c) Accounting Statements (Section 2) (as prepared and signed by the Responsible Financial Officer) – It was RESOLVED to approve the Accounting Statements and the Chairman was authorised to sign them. d) Certificate of Exemption – RESOLVED to approve the Certificate of Exemption and authorise the signing of it by the Responsible Financial Officer and the Chairman, for submission to the external auditor. e) Explanation of Variances – RESOLVED to approve the Explanation of Variances

	<p>f) Internal Auditor 2023/24 – RESOLVED to appoint Bernard Townson as internal auditor for 2023/24.</p> <p>g) Notice of Electors’ Rights – The Clerk informed the Council of her intention to display the Notice of Electors’ Rights, to commence on Monday 5 June 2023 and end on Friday 14 July 2023.</p>
13.23	<p>FINANCE</p> <p>a) Income received – NOTED: Shropshire Council, precept (£4,791)</p> <p>b) Outstanding Payments - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork for the cheques raised before authorising payment:</p> <ul style="list-style-type: none"> (i) Rosemary Wood, Clerk’s net pay April 2023 (£279) (Chq No 653) (ii) Rosemary Wood, Clerk’s net pay May 2023 (cheque postdated 1 June 2023) (£279) (Chq No 654) (iii) Rosemary Wood, Clerk’s half yearly claim Oct 2022 to March 2023 (mileage £39.06, office consumables £5.44, home working allowance £31.92) (total £76.42) (Chq No 655) (iv) SALC, ALC Affiliation fees 1 April 2023 to 31 March 2024 (£177.94) (Chq No 656) (v) Zurich Municipal, insurance premium 1 June 2023 to 31 May 2024 (£240.77) (Chq No 657) <p>c) Other income/invoices received after agenda sent out – It was RESOLVED to pay the following invoice and two of the authorised signatories were instructed to check the supporting paperwork for the cheques raised before authorising payment: Bernard Townson, internal audit 2022/23 (£80) (Chq No 658)</p>
14.23	<p>PLANNING APPLICATIONS</p> <p>a) Comments submitted under delegated power –the following comments submitted to Shropshire Council under Clerk’s delegated power were NOTED:</p> <ul style="list-style-type: none"> (i) Ref: 23/01057/FUL (validated 29 March 2023) Address: <u>ABP Abbatoir, Hordley, Ellesmere SY12 9BL</u> Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for the erection of an extension to form crate storage facility and erection of two storey extension to provide kitchen on ground floor and office space at first floor, together with external staircases and associated works Comment: The parish council broadly supports the planning application, but has concerns over the accompanying significant increase in employees from 700 to 897. Given that provision is only to be made for an additional 13 parking spaces, there is concern over how the additional employee vehicles will be accommodated and also the resulting increase in vehicle movements on the lanes around the site. (ii) Ref: 23/01297/FUL (validated 24 March 2023) Address: <u>The Oaklands, Bagley, Ellesmere SY12 9BW</u> Proposal: Change of use of existing buildings from agriculture to commercial (B2/B8) and all associated works Comment: The parish council supports the application <p>b) Planning Applications notified by Shropshire Council – none</p> <p>c) Planning Decisions – the following decisions notified by Shropshire Council were NOTED:</p> <ul style="list-style-type: none"> (i) Ref: 23/00351/FUL (validated 13 February 2023) Address: <u>Kenwick Grange, Kenwick Park, Ellesmere</u> Proposal: Conversion of traditional buildings into 1No dwelling together with garaging, associated amenity space and installation of package treatment plant Decision: Grant Permission (ii) Ref: 23/01057/FUL (validated 29 March 2023) Address: <u>ABP Abbatoir, Hordley, Ellesmere SY12 9BL</u> Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for the erection of an extension to form crate storage facility and erection of two storey extension to provide kitchen on ground floor and office space at first floor, together with external staircases and associated works Decision: Grant Permission <p>d) Planning Correspondence or Decisions received after agenda sent out – It was NOTED that planning</p>

	application reference 23/01297/FUL (item 14.23(a)(ii)) had been withdrawn.
15.23	POLICIES AND PROCEDURES The following were reviewed: a) Standing Orders – RESOLVED that no amendments needed b) Financial Regulations - RESOLVED that no amendments needed c) Code of Conduct - RESOLVED that no amendments needed d) Scheme of Delegation - RESOLVED that no amendments needed e) Action Plan – RESOLVED to approve agreed amendment to delete defibrillator item
16.23	CONSULTATIONS The following were considered: a) Shropshire Council Place Plan reviews – considered and RESOLVED to defer until the July meeting b) Electoral Review of Shropshire – Draft recommendations – recommendations NOTED and RESOLVED to make not comment
17.23	ORDINARY MEETINGS OF THE PARISH COUNCIL 2023/24 It was RESOLVED to hold meetings for the period June 2023 to May 2024 on the following dates: 20 July 2023, 21 September 2023, 16 November 2023, 18 January 2024, 21 March 2024, 16 May 2024

Meeting closed: 9.05pm

Chairman's Signature:

Dated: