

# HORDLEY PARISH COUNCIL

**Chairman:** No current Chairman (Cllr Frank Beech having resigned on 11 May 2026)

**Clerk to the Parish Council:** Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

Tel: 01939 262881 [clerk@hordley-pc.gov.uk](mailto:clerk@hordley-pc.gov.uk)

15 May 2026

To: All Members of Hordley Parish Council

Dear Sir/Madam

**NOTICE IS HEREBY GIVEN** that the **Annual Meeting of Hordley Parish Council** will be held at **7:30pm on THURSDAY 21 MAY 2026** at Hordley & Bagley Village Hall and Members are hereby summoned to attend for the purpose of transacting the following business.

*R. A. Wood*

Rosemary Wood

*Clerk to the Parish Council*

## **1.26 ELECTION OF CHAIRMAN**

To elect a Chairman and the Chairman to sign a Declaration of Acceptance of Office.

## **2.26 ELECTION OF VICE CHAIRMAN**

To elect a Vice Chairman and the Vice Chairman to sign a Declaration of Acceptance of Office.

## **3.26 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

## **4.26 INTERESTS IN AGENDA ITEMS**

- a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests).
- b) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting.
- c) To consider any applications for dispensation delivered to the Clerk prior to the meeting.

## **5.26 MINUTES OF MARCH PARISH COUNCIL MEETING**

To resolve that the minutes of a meeting of the parish council held on 19 March 2026 are a correct record.

## **6.26 PUBLIC PARTICIPATION SESSION**

A period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).

## **7.26 TO RECEIVE AND NOTE REPORTS**

- a) **ABP representatives**
- b) **Shropshire Council elected councillor**
- c) **Clerk**
- d) **Other Reports** - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council

## **8.26 PARISH COUNCIL REPRESENTATION ON OUTSIDE BODIES**

To nominate councillors to represent the Parish Council on the following bodies:

- a) **SALC North Shropshire Area Committee**

- b) Hordley & Bagley Village Hall
- c) ABP Liaison Committee
- d) Other

## 9.26 ANNUAL ARRANGEMENTS

- a) **Insurance policy** - to consider insurance renewal documentation and agree insurance for 2026/27.
- b) **SALC/NALC Affiliation** – to confirm renewal as per the agreed budget.
- c) **SLCC membership** – to confirm payment of Clerk’s membership as per agreed budget.
- d) **Banking** – to review the following banking arrangements:
  - (i) Bank mandate
  - (ii) Bank fees
  - (iii) Direct debits
  - (iv) Internet banking

## 10.26 FINANCE

- a) **Income received** - to note:  
Shropshire Council, precept 2026/27 (£5,728)
- b) **Outstanding Payments** - to approve:
  - (i) Rosemary Wood, Clerk’s net pay May 2026 (£290.60)
  - (ii) HMRC, income tax May 2026 (£31)
  - (iii) Rosemary Wood, Clerk’s net pay June 2026 (£290.60) (to be paid on 6 June 2026)
  - (iv) HMRC, income tax June 2026 (£31)
  - (v) Rosemary Wood, six monthly payment Oct 2025 to Mar 2026 – mileage (£33.48), home work allowance (£31.92) (total £65.40)
  - (vi) Zurich Municipal, insurance premium 1 June 2026 to 31 May 2027 (£247.82)
  - (vii) SALC, affiliation fees 2026/27 (£201.65)
  - (viii) SLCC, Clerk’s annual membership 2026/27 (pro rata with West Felton Parish Council) (£56)
  - (ix) Bernard Townson, internal audit fee 2025/26 (£)
- c) **Other income/invoices received after agenda sent out**
- d) **Year End accounts (as at 31 March 2026)** – to consider and approve the following:
  - (i) Receipts and Payments
  - (ii) Budget Report
  - (iii) Bank Reconciliation
  - (iv) Reserves Statement
  - (v) Explanation of variances

## 11.26 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2025/26 PART 2

- a) **Annual Internal Audit Report and written report** – to consider report and agree any action to take in response
- b) **Annual Governance Statement (Section 1)** – to complete and authorise the signing of it by the Chairman and Clerk
- c) **Accounting Statements (Section 2)** (as prepared and signed by the Responsible Financial Officer) – to approve and authorise the signing of it by the Chairman
- d) **Certificate of Exemption** – to approve for submission to external auditor
- e) **Internal Auditor 2026/27** – to agree appointment
- f) **Notice of Electors’ Rights** – to note Clerk’s intention to display the Notice of Electors’ Rights for the period commencing on Wednesday 3 June 2026 and ending on Tuesday 14 July 2026.

## 12.26 PLANNING MATTERS

- a) **Planning Applications notified by Shropshire Council** – to consider the following:  
Ref: 26/01649/FUL (validated 5 May 2026)  
Address: Rakes House, Bagley, Ellesmere, SY12 9BU

Proposal: Erection of two storey rear extension

**b) Planning application comments submitted under delegated power** – to note the following comments submitted to Shropshire Council:

**(i)** Ref: 26/01103/FUL (validated: 23/03/2026)

Address: Honeysuckle Cottage, Bagley, Ellesmere, Shropshire, SY12 9BP

Proposal: Erection of single storey rear and side extensions, internal alterations and garage conversion with all associated works

Comment (submitted 21 April 2026): The Parish Council supports the application. The material proposed matches those of the current building and we cannot see any detrimental impact to properties in close proximity. We view this as an overall improvement to the current property and so support this application.

**(ii)** Ref: 26/01131/FUL (validated: 8/4/2026)

Address: The Hollies, Bagley, Ellesmere, Shropshire, SY12 9BZ

Proposal: Proposed replacement stable, horsebox and machinery storage facilities.

Comment: The Parish Council considers that the scale of the proposed development and materials to be used work well, and has no objection to the application.

**c) Planning Decisions notified by Shropshire Council** – to note the following:

**(i)** Ref: 25/01250/FUL (validated: 7/05/2025)

Address: Rednal Airfield, Rednal, West Felton

Proposal: Construction and installation of a Battery Energy Storage System (BESS), with access, associated infrastructure, landscape and ecological enhancements.

Decision: Grant Permission

**(ii)** Ref: 26/01131/FUL (validated: 8/4/2026)

Address: The Hollies, Bagley, Ellesmere, Shropshire, SY12 9BZ

Proposal: Proposed replacement stable, horsebox and machinery storage facilities.

Decision: Grant Permission

**d) Planning correspondence or decisions received after agenda sent out** – to note

### 13.26 POLICIES & PROCEDURES

To review the following:

- a) Standing Orders
- b) Financial Regulations
- c) Code of Conduct
- d) Risk Management Policy
- e) Scheme of Delegation
- f) Action Plan
- g) Defibrillator logs (2025/26)

### 14.26 CASUAL VACANCY

To note a casual vacancy resulting from the resignation of Cllr Frank Beech.

### 15.26 ORDINARY MEETINGS OF THE PARISH COUNCIL 2026/27

To agree dates to hold meetings for the period June 2026 to May 2027.