

# HORDLEY PARISH COUNCIL

**MINUTES of a meeting of HORDLEY PARISH COUNCIL held on Thursday 16 March 2023 at 7:50pm in Hordley Village Hall**

**CHAired by:** Cllr Frank Beech

**CLERKED by:** Rosemary Wood

**PARISH COUNCILLORS PRESENT:** Cllrs Frank Beech, Derek Clifford, Cara Holding, John Tumelty (from 58.22), Robert Thompson (from 58.22)

**ALSO PRESENT:** County Councillor Nick Bardsley; Members of the Public (one)

54.22	<b>APOLOGIES FOR ABSENCE</b> None received <b>Absent:</b> No absences
55.22	<b>INTERESTS IN AGENDA ITEMS</b> a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). <b>None</b> b) To consider any applications for dispensation delivered to the Clerk prior to the meeting. <b>None</b> c) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. <b>None</b>
56.22	<b>CASUAL VACANCIES</b> The following were <b>NOTED</b> : a) <b>Disqualification of Cllr David Jones</b> for not attending a meeting of the council nor representing the council for a period exceeding six months. It was further <b>NOTED</b> that a notice of casual vacancy was published on 6 February 2023 and that no request had been made to hold an election, so the council had been requested to fill the vacancy, as soon as practicable, by the co-option of a person eligible for membership of the council. Cllr Beech noted with appreciation the service given to the council by David Jones. b) <b>Resignation of Cllr David Treloar</b> on 15 February 2023. It was further <b>NOTED</b> that a notice of casual vacancy was published on 6 March 2023. Cllr Beech noted with appreciation the service given to the council by David Treloar.
57.22	<b>CO-OPTION ONTO THE COUNCIL</b> Two applications for co-option had been received and were considered. It was <b>RESOLVED</b> to co-opt the two applicants John Tumelty and Robert Thompson onto the council. Cllrs Tumelty and Thompson then each signed a Declaration of Office and reported that they had no interests to declare in accordance with item 55.22.
<i>The member of the public left the meeting after item 57.22.</i>	
58.22	<b>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19 JANUARY 2023</b> It was <b>RESOLVED</b> to confirm the above minutes as a true record and the Chairman was instructed to sign the minutes as such.
59.22	<b>PUBLIC PARTICIPATION SESSION</b> No members of the public present for this item.

60.22	<b>REPORTS RECEIVED AND NOTED:</b> <b>a) ABP</b> – no representatives present <b>b) Shropshire Council elected councillor</b> – written report <b>NOTED</b> . Cllr Bardsley also spoke about his efforts to find a way forward with ABP and Shropshire Council to get the highway measures installed. <b>c) Clerk's report</b> – written report <b>NOTED</b> . The Clerk also discussed possible arrangements for a training session for the defibrillator. <b>d) Other reports</b> – none
61.22	<b>FINANCE</b> <b>a) Income received</b> – none <b>b) Outstanding Payments</b> - It was <b>RESOLVED</b> to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork for the cheques raised before authorising payment: <b>(i)</b> Rosemary Wood, Clerk's net pay February 2023 (£259.40) (Chq No 647) <b>(ii)</b> Rosemary Wood, Clerk's net pay March 2023 (cheque postdated 1 April 2023) (£259.40) (Chq No 648) <b>(iii)</b> SLCC, Clerk's Membership renewal (£49.56) (Chq No 649) <b>(iv)</b> Alan Powell Electrical Contractors Ltd, electrical connection of defibrillator (£349.50) (incl VAT £58.25) (Chq No 650) <b>(v)</b> West Felton Parish Council, use of scanner/ink/copier paper 2022/23 (£20) (Chq No 651) <b>c) Other income/invoices received after agenda sent out</b> – It was <b>RESOLVED</b> to pay the following invoice and two of the authorised signatories were instructed to check the supporting paperwork for the cheque raised before authorising payment: Hordley & Bagley Village Hall, hire of hall 2022-23 (£125) (Chq No.652) <b>d) Duplicate payment</b> – receipt from SALC of £40 being return of an invoice paid twice in error (items 34.22(b)(iv) and 45.22(b)(iv)) - <b>NOTED</b>
62.22	<b>PLANNING APPLICATIONS</b> <b>a) Planning Applications notified by Shropshire Council</b> – the following was considered: <b>Ref:</b> 23/00351/FUL (validated 13 February 2023) (consultation period extended for parish council) <b>Address:</b> <u>Proposed barn conversion south of Kenwick Grange</u> , Kenwick Park, Ellesmere <b>Proposal:</b> Conversion of traditional buildings into 1No. dwelling, together with garaging, associated amenity space, and installation of package treatment plant It was <b>RESOLVED</b> to submit a comment supporting the application <b>b) Planning Decisions notified by Shropshire Council</b> – none <b>c) Planning Correspondence or Decisions received after agenda sent out</b> – none
63.22	<b>POLICIES AND PROCEDURES</b> <b>a) Risk Assessment Schedule</b> – reviewed and <b>RESOLVED</b> to amend by adding defibrillator as agreed <b>b) Register of Assets</b> – reviewed and <b>RESOLVED</b> to amend by adding defibrillator as agreed <b>c) Defibrillator Policy</b> – <b>RESOLVED</b> to adopt <b>d) Defibrillator Checklists</b> – <b>RESOLVED</b> to approve <b>e) Defibrillator Guardians</b> – <b>RESOLVED</b> to appoint Cllrs Holding and Beech as Guardians to carry out monthly maintenance checks
64.22	<b>NEXT MEETING</b> It was <b>NOTED</b> that the Annual Meeting of the Parish Council is to be held on Thursday 18 May 2023 at 7:30pm in Hordley Village Hall.

Meeting closed: 8:40pm

Chairman's Signature: *F Beech*

Dated: 18 May 2023